

GILA COUNTY PERSONNEL DEPARTMENT

JOB ANNOUNCEMENT

1400 E. ASH STREET, GLOBE, AZ 85501



POSTED FEBRUARY 10, 2010

POSITION TO BE FILLED AFTER: MAY 31, 2010

DEPARTMENT: Board of Supervisors

POSITION: County Manager

LOCATION: Gila County

JOB CODE: 10-007

OPEN UNTIL FILLED

ANNUAL SALARY: \$95,097.60 – \$115,876.80 DOE

About Gila County:

Gila County covers 4,796 square miles and is a source of great mineral wealth. Silver first attracted people to this area in the late 19th century. When the silver resources were depleted, copper emerged and kept mining alive. Copper mining continues in this area, and the town of Globe remains county seat to this day.

Some of the attractions in Gila County include the Salt River Canyon, Tonto National Monument, the Mogollon Rim, Tonto Natural Bridge State Park, Coolidge Dam, Roosevelt Dam and Roosevelt Lake. Both desert terrain and mountain ranges spread across the county's landscape. Elevations range from 2,000 to 7,000 feet above sea level.

The U.S. Forest Service owns 56 percent of the land in Gila County. Approximately 38 percent belongs to the Apache Tribe, White Mountain Apache, Tonto Apache and San Carlos. Individuals and corporations own 2 percent of the land; the U.S. Bureau of Land Management, 2 percent; and the state of Arizona, 1 percent of the land; and other public lands comprise the remaining 1 percent.

Experience:

Gila County is currently looking for a confident, knowledgeable and experienced management professional to fill the position of County Manager. We are interested in an individual who understands the legislative process, is an advocate for Gila County and rural Arizona, has a vision for Gila County as a whole, has extensive knowledge of county government and is a leader. Ability to build trust between industry and government is also a plus. The ideal candidate would have high integrity, is a team player, is accountable, innovative and empowers others, has excellent work habits, inspires others and believes in participatory management.

Qualifications:

The successful candidate is required to work under the direction of the Board of Supervisors to direct and coordinate county governmental activities; directs the functioning of day-to-day operations to ensure that the county functions efficiently.

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Position Requirements:

- Bachelor's degree in public administration, business or a related field.
- 8 - 10 years of progressively responsible management experience (or an equivalent combination of experience, education and training).
- Is knowledgeable in the principles and practices of public administration.
- Experienced in finance practices and county budget processes.
- Understand various county, state, and federal rules and regulations.
- Has the ability to supervise and manage the work of others.
- Be able to meet with, explain to, interpret, persuade and enlist cooperation of others.
- Follow written and verbal instructions and communicate effectively verbally and in writing.
- Establish and maintain effective working relationships with employees, other agencies and public.
- Works with elected officials, department heads, supervisors, employees, commissions, civic organizations, boards and general public.

This position offers a competitive salary and benefits package.

Contact: bdenero@co.gila.az.us

NOTICE: APPLICANTS MAY BE REQUIRED TO FURNISH, AT THEIR OWN EXPENSE, DOCUMENTARY PROOF OF EDUCATIONS, CERTIFICATION, REGISTRATION, LICENSE OR ANY OTHER PROOF OF COMPETENCY AS REQUIRED IN THE OFFICIAL CLASSIFICATION DESCRIPTION OR ANNOUNCEMENT AND MAY BE REQUIRED TO UNDERGO PHYSICAL, PSYCHOLOGICAL AND/OR BACKGROUND INVESTIGATIONS AS A CONTINUING CONDITION OF EMPLOYMENT. FURTHER, APPLICANTS FOR POSITIONS REQUIRING OPERATION OF A COUNTY OR PERSONAL VEHICLE ON OFFICIAL BUSINESS MUST POSSESS AND MAINTAIN COUNTY OR PERSONAL VEHICLE OPERATORS LICENSE. GILA COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY, AND FAMILIAL STATUS IN EMPLOYMENT OR THE PROVISIONS OF SERVICE. AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.