



## MANAGEMENT COMMITTEE

**FRIDAY, MARCH 14, 2008**

**CAAG CONFERENCE ROOM**

**APACHE JUNCTION, ARIZONA**

### M I N U T E S

#### I. CALL TO ORDER

Chair Powell called the meeting to order at 10:05 a.m.

#### II. PLEDGE OF ALLEGIANCE

Chair Powell led the Management Committee, guests and CAAG staff in the Pledge of Allegiance.

#### III. ROLL CALL AND INTRODUCTIONS

**Members Present:** Bryant, Powell, Vito Tedeschi, David Fletcher, Manny Gonzalez, Gary Eide, Debra Galbraith, Brent Billingsley, Mark Young, Richard Wilkie for Jim Thompson, Jill Dusenberry for Bob Flatley, Joe Blanton, Rosie Cordova

**Members Absent:** Manoj Vyas, Robert Mawson, Bob Lorona, Town of Mammoth, Sylvia Kerlock, Himanshu Patel

**Guests:**

**Staff:** Maxine Leather, Craig Ringer, Cathy Melvin, Bill Leister, Peter Armenta, Roy Chavez, Vickie Smith, Cindy Schofield, Travis Ashbaugh, Andrea Robles

**Consultant:** Jack Tomasik

#### IV. APPROVAL OF MINUTES

Chair Powell asked for a motion to approve the minutes from January 11, 2008. Mr. Tedeschi made a motion to approve the minutes as presented. Mr. Gonzalez seconded the motion. The motion was unanimously approved.

## **VI. REVIEW OF REGIONAL COUNCIL AGENDA BEGINNING AT AGENDA ITEM VI-B FINANCIAL REPORT (CONSENT ITEMS)**

### **B. Financial Report**

Ms. Smith provided the financial statements through January 31, 2008. Mr. Billingsley made a motion to recommend to Regional Council approval for filing of the financial statements ending January 31, 2008. Mr. Tedeschi seconded the motion. The motion passed unanimously.

### **C. Transportation Planning Update**

Mr. Leister provided an update on the Van Application process. He stated CAAG held a work shop on February 5<sup>th</sup>, in which 15 different entities from the Region were in attendance. Mr. Leister also updated on the Transportation Improvement Projects (TIP). He informed the Committee that the TTAC has begun the process of compiling a draft TIP to submit for final approval. Questions and discussion followed. This item was for information only.

### **D. Retired Senior Volunteer Program Update**

Mr. Chavez updated the Management Committee on the retired Senior Volunteer Program. He provided the number of hours, how many volunteers and some of the sites for Gila and Pinal County. He stated the program is always recruiting volunteers. Questions and discussion followed. This item was for information only.

### **E. Economic Development Update**

Mr. Ringer informed the Committee that staff has prepared and submitted a grant to EDA to study Employment Centers throughout the Region. He stated that grant request is for \$100,000. if awarded, the funding will need to be released by EDA by September 30, 2008. Mr. Ringer also update on the Regional Tourism Marketing Strategy. Questions and discussion followed. This item was for information only.

## **VII. DIRECTOR'S REPORTS**

Ms. Leather reviewed upcoming dates for CAAG. She stated that the Rural Transportation Summit will be held January 16<sup>th</sup>-18<sup>th</sup>, the CAAG Strategic Planning would take place on January 29<sup>th</sup> with the Regional Council Meeting following at the City of Apache Junction Multi Generational Center and the Council Chambers, and Legislative Day will be on February 28<sup>th</sup>.

## **VIII. PRESENTATION**

Ms. Leather requested the Planning Department Presentation be removed from the agenda.

## **IX. NEW BUSINESS**

### **A. Discussion and Decision on the Appointment of a Budget Working Group**

Ms. Leather stated that CAAG was working on the budget for FY 2009 and asked for the formation of a Budget Working Group. She explained in the past years the Budget Working Group consisted of the Regional Council Executive Committee, some Management Committee members, and on occasion, some entities' budget personnel. Chair Powell asked for volunteers to assist on the Budget Working Group. Mr. Tedeschi and Matt Busby

volunteered to participate on the Budget Working Group. Mr. Billingsley made a motion to recommend to Regional Council appointment of Mr. Tedeschi and Mr. Busby to the Budget Working Group.

**B. Review, Discussion and Decision on Changes of Banking Services for the Central Arizona Association of Governments**

Ms. Smith explained CAAG is still banking in Superior and now that CAAG has moved to Apache Junction she is recommending JP Morgan Chase Bank, N.A. for banking services requested by CAAG. She stated she was recommending this bank because the amount of deposit necessary to offset the bank charges is much lower than the other banks that were researched. Ms. Smith provided a comparison of other banks researched in the packet. Mr. Tedeschi made a motion to recommend to Regional Council approval of JP Morgan Chase Bank, N.A. for banking services requested by CAAG. Mr. Gonzalez seconded the motion. The motion passed unanimously.

**1. Review, Discussion and Decision on Resolution No. 2008-1 Authorizing the Executive Director to sign contracts and conduct transactions with financial institutions on behalf of the Central Arizona Association of Governments.**

Ms. Smith stated that Resolution No. 2008-1 authorizes the Executive Director to sign contracts and conduct transactions with financial institutions on behalf of CAAG. She stated that a copy of the last Resolution was included in the packet so they could see no changes have been made. Mr. Tedeschi made a motion to recommend to Regional Council approval of Resolution No. 2008-1 Authorizes the Executive Director to sign contracts and conduct transactions with financial institutions on behalf of CAAG. Mr. Gonzalez seconded the motion. The motion passed unanimously.

**C. Review, Discussion and Decision on Resolution No. 2008-2 Opposing Closure of the Arizona Training Program at Coolidge, Arizona**

Ms. Leather explained in the past several years, CAAG's Regional Council has passed resolutions supporting the continued operation of the Arizona Training Program in Coolidge. She stated the last resolution supporting this facility was passed in 2004. Ms. Leather explained H2827 would close the facility within 18 months if the effective date of the act. Resolution No 2008-2 opposed H 2827 Regarding the Closure of the Arizona Training Program in Coolidge, Arizona. Questions and Discussion followed. Mr. Young made a motion to recommend to Regional Council approval of Resolution No. 2008-2 Opposing Closure of the Arizona Training Program in Coolidge, Arizona. Mr. Billingsley seconded the motion. The motion passed unanimously.

**D. Request for One Time Bonus for Fiscal Planner**

Ms. Leather requested to pass a one time bonus of \$1,000 for the CAAG Fiscal Officer, Gail Florez, for accepting extra responsibilities and work during the four months CAAG did not have a Finance Director. Mr. Gonzalez made a motion to recommend to Regional Council approval of the one time bonus for the Fiscal Planner. Ms. Dusenberry seconded the motion. The motion passed unanimously.

**E. Planning Department Update**

Mr. Tomasik introduced Travis Ashbaugh who was hired to work on the 2010 Census LUCA program. He provided an update for the Planning Department. Questions and discussion followed. This item was for information only.

**F. Workforce Investment Act**

Ms. Melvin provided a Power Point Presentation on the Workforce Investment Act (WIA) Program. She presented five success stories from the Adult and Youth Programs. Questions and discussion followed the presentation. This item was for information only.

**G. Community Development Update**

Mr. Armenta provided an update on the Community Development Update. He informed the Management Committee of upcoming dates and deadlines for the Method of Distribution (MOD), Fair Housing Month, and applications. In the packet he also included the CDBG Project Update. Mr. Armenta presented a Power Point Presentation on the Environmental Planning Department regarding Water Quality Planning in the Region. Questions and discussion followed. This item was for information only.

**RETURN TO MANAGEMENT COMMITTEE AGENDA**

**VII. UPDATES**

Members in attendance provided updates for their communities

**VIII. CALL TO THE PUBLIC**

Mr. Adam provided a Legislative Update under Call to the Public.

**IX. ADJOURNMENT**

Mr. Tedeschi made a motion to adjourn the meeting. Mr. Gonzalez seconded the motion. The motion passed unanimously. Vice Chair Tedeschi adjourned the meeting at 12:05 p.m.

Approved on \_\_\_\_\_