



MANAGEMENT COMMITTEE

FRIDAY, MARCH 13, 2009

CAAG CONFERENCE ROOM
APACHE JUNCTION, ARIZONA

M I N U T E S

I. CALL TO ORDER

Chair Galbraith called the meeting to order at 10:18 a.m.

II. PLEDGE OF ALLEGIANCE

Chair Galbraith led the Management Committee, guests and CAAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Debra Galbraith, Bob Gould, Nancy Hinojos, Sylvia Kerlock, Gary Medina for Manny Gonzalez, Bryant Powell, Bob Flatley, Gary Eide, Mark Young, Jim Thompson, Rachelle Sanchez, Barbara Johnson

Members Absent: Manoj Vyas, Melanie Oliver, Jess Knudson, Joe Blanton, Paul Jepson, Tim Grier, Ray Pini

Guests: Kevin Adam

Staff: Maxine Leather, Craig Ringer, Vickie Smith, Peter Armenta, Cathy Melvin, Roy Chavez, Cindy Scholfield, Andrea Robles

Consultant: Jack Tomasik

IV. APPROVAL OF MINUTES

Chair Galbraith asked for a motion to approve the minutes from January 16, 2009. Mr. Flatley made a motion to approve the minutes as presented. Ms. Kerlock seconded the motion. The motion was unanimously approved.

GILA COUNTY: GLOBE, HAYDEN, MIAMI, PAYSON, STAR VALLEY, WINKELMAN

PINAL COUNTY: APACHE JUNCTION, CASA GRANDE, COOLIDGE, ELOY, FLORENCE, KEARNY, MAMMOTH, MARANA, MARICOPA, QUEEN CREEK, SUPERIOR

TRIBAL GOVERNMENT: AK-CHIN INDIAN COMMUNITY, GILA RIVER INDIAN COMMUNITY, SAN CARLOS APACHE TRIBE

V. OLD BUSINESS

A. Review, Discussion and Decision on Changing the Day of the Management Committee Meetings

No action was taken at this time. Ms. Brown will research the possibility of video/teleconferencing the Management Committee Meetings.

VI. NEW BUSINESS

A. Executive Director's Update

Ms. Brown announced to the Management Committee that she will be retiring. She updated the Committee on the Stimulus Package information she had received from the National Association of Regional Councils (NARC). Ms. Brown invited the Management Committee to attend a "meet and greet" with the State Demographer, Bill Schooling. She also presented to the Management Committee how CAAG is cutting costs to meet the down turn in the economy. This item was for information only.

VI. REVIEW OF REGIONAL COUNCIL AGENDA BEGINNING AT AGENDA ITEM VI FINANCIAL REPORT

VIII. FINANCIAL REPORT

Ms. Smith provided the financial statements through January 31, 2009. She presented a new format of the financials to the Management Committee which would reduce a printing and postage cost to CAAG. No action was taken at this time.

IX. DIRECTOR'S REPORTS

Directors Report presented under Executive Director's Update on Management Committee Agenda.

X. PRESENTATIONS

A. Pinal County Town Hall

Mr. Armenta, Pinal County Town Hall, Interim Executive Director presented on the upcoming Town Hall – Gangbusters "It Takes A Community". The Pinal county Town Hall will be April 22nd -24th in Casa Grande. This item was for information only.

XI. NEW BUSINESS

A. Review Discussion and Decision on the Appointment of a Budget Working Group

Ms. Brown stated that CAAG was working on the budget for FY 2010 and asked for the appointment of a Budget Working Group. She explained in the past years the Budget Working Group consisted of the Regional Council Executive Committee, some Management Committee members, and on occasion, some entities' budget personnel. Chair Galbraith asked for volunteers to assist on the Budget Working Group. Pinal County, Apache Junction, Casa Grande, Queen Creek and Marana volunteered to participate on the Budget Working Group. No action was taken at this time.

B. Review, Discussion and Decision on Resolution 2009-1 Supporting and Declaring April Fair Housing Month

Mr. Armenta stated April is Fair Housing Month and all CDBG participants are required to participate in activities and/or disseminate information, supporting the Fair Housing Acts of 1968 and 1988. He stated CAAG will distribute Fair Housing information to all CAAG members, post information on the CAAG website and on April 7th CAAG will hold a Fair Housing workshop. Mr. Armenta explained as a final required activity the Regional Council is asked to adopt a Resolution supporting the Fair Housing Act. Ms. Johnson made a motion to recommend to Regional Council approval of Resolution 2009-1 Supporting and Declaring April Fair Housing Month. Mr. Gould seconded the motion. The motion passed.

C. Review, Discussion and Decision on the Proposed Plan for Hiring CAAG's Executive Director

Ms. Brown reviewed her plan for hiring CAAG's Executive Director. She stated that the Regional Council asked her to submit the plan at the March meeting. No action was taken at this time.

D. Review, Discussion and Decision on CAAG's General Assessment, Special Assessment and Rural Transportation Liaison (RTAC) Assessment

Ms. Brown stated that Regional Council appointed a special committee to review the Special Assessment. She explained that the Committee requested a bare bones budget for a basic scope of work and any additional work members request will be in a separate contract with a fee determined in advance. Ms. Brown informed the Committee that the General Assessment would remain the same this year in the amount of \$75,000 and the RTAC Assessment is based on \$0.07 per capita as voted on by the RTAC Board. Questions, comments and discussion followed. Mr. Flatley made a motion to recommend to Regional Council approval of the General, Special and RTAC Assessments. Mr. Powell seconded the motion. The motion passed.

E. Planning Department Update

Mr. Tomasik provided a brief update on CAAG's Planning Department. He presented on CAAG's databases. Mr. Tomasik stated that the Planning Department would be hosting Projection Study workshops in the upcoming months. This item was for information only.

F. Transportation Planning Update

Ms. Brown stated that Mr. Leister was at the State Transportation Board Meeting. She provided a brief update on the Transportation Department. This item was for information only.

G. Workforce Investment Act Update

Ms. Melvin announced that the WIA Program would be receiving additional money from the Economic Stimulus Package for the WIA Adult and Youth Programs. She stated the package is placing emphasis on summer employment for youth and extends the age to include 24 year olds. Ms. Melvin stated she would be in contact with the communities in the upcoming weeks. This item was for information only.

RETURN TO MANAGEMENT COMMITTEE AGENDA

VIII. UPDATES

Members in attendance provided updates for their communities

IX. CALL TO THE PUBLIC

No one answered the Call to the Public.

X. ADJOURNMENT

Mr. Powell made a motion to adjourn the meeting. Mr. Thompson seconded the motion. The motion passed unanimously. Chair Galbraith adjourned the meeting at 11:43 p.m.

Approved on _____