



MANAGEMENT COMMITTEE

FRIDAY, APRIL 17, 2009

CAAG CONFERENCE ROOM
APACHE JUNCTION, ARIZONA

M I N U T E S

I. CALL TO ORDER

Chair Galbraith called the meeting to order at 10:09 a.m.

II. PLEDGE OF ALLEGIANCE

Chair Galbraith led the Management Committee, guests and CAAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Debra Galbraith, Bryant Powell, Jess Knudson, Manny Gonzalez, Bob Gould, Bob Flatley, Sylvia Kerlock, Melinda Brimhall for Jim Thompson, Gary Eide, Tim Grier, Paul Jepson, Barbara Johnson

Members Absent: Manoj Vyas, Melanie Oliver, Joe Blanton, Rachelle Sanchez, Nancy Hinojos, Mark Young

Guests: Debra Galbraith, Kevin Adam, Mark Young

Staff: Maxine Leather, Craig Ringer, Bill Leister, Heather Patel, Joe Hughes, Vickie Smith, Robert Wilson, Peter Armenta, Cathy Melvin, Roy Chavez, Andrea Robles

Consultant: Jack Tomasik

IV. APPROVAL OF MINUTES

Chair Galbraith asked for a motion to approve the minutes from March 13, 2009. Mr. Powell made a motion to approve the minutes as presented. Mr. Knudson seconded the motion. The motion was unanimously approved.

V. FINANCIAL REPORT

Ms. Smith presented the financial statements ending February 28, 2009. She presented the condensed financial statements approved by the Regional Council. Mr. Knudson made a motion to approve the financial statements for filing for February 28, 2009. Mr. Gonzalez seconded the motion. The motion passed unanimously.

REVIEW OF REGIONAL COUNCIL AGENDA BEGINNING AT AGENDA ITEM VIII DIRECTOR'S REPORT

VIII. DIRECTOR'S REPORTS

Ms. Brown reported that CAAG would be applying for a grant with the Department of Housing which is due April 22nd.

IX. NEW BUSINESS

A. Review Discussion and Decision on the FY 2009-2010 Budget

Ms. Brown presented Mr. Ringer, Deputy Director, with a plaque as he will be retiring at the end of the month. She thanked those who volunteered on the Budget Committee.

1. Consideration of a Range Adjustment/COLA to CAAG's FY 2009-2010 Budget

Ms. Brown explained to the Management Committee that approximately nine years ago the Regional Council had voted that CAAG should research three website to locate an average inflationary factor to adjust salary ranges and provide a Cost of Living Adjustment (COLA) to CAAG Staff. She stated at this time the budget included a 4% COLA. Ms. Brown explained that the Budget Committee suggested this item be a separate budget consideration. Questions and discussion followed.

2. FY 2009-2010 Budget Adoption

Ms. Brown reviewed the Budget in brief and explained recommendations made by the Budget Committee. Questions and comments and discussion followed. Mr. Flatley made a motion to approve the FY 2009-2010 Budget and to research alternatives to cover the \$10,648 fiscal impact to the CAAG Special Assessment. Mr. Jepson seconded the motion. The motion passed unanimously.

B. Review, Discussion and Decision on Amending CAAG Personnel Policy

Ms. Brown stated that in reviewing the CAAG Personnel Policy she discovered a long time CAAG policy regarding the accrual of vacation time was inadvertently changed. She asked the Committee for approval to change the verbiage in the Personnel Policy to read "Vacation time will not accrue in excess of 240 hours." Mr. Flatley made a motion to recommend to Regional Council approval of amending the CAAG Personnel Polices regarding the accrual of vacation time. Ms. Brimhall seconded the motion. The motion passed unanimously.

C. Review, Discussion and Decision on Amending the 2010-2014 Transportation Improvement Program (TIP)

Ms. Brown informed the Management Committee that the TTAC was informed by ADOT that the TIP must be financially constrained including the American Recovery Act (ARRA) projects. She stated that the TTAC recommended deleting all ARRA Projects except the top five in the rankings to make the TIP financially constrained. Ms. Brown explained that a project from Queen Creek needed to be added to the TIP in which they would receive money from another source but needed to receive Regional support. Questions and discussion followed. Ms. Brimhall made a motion to recommend to Regional Council approval of the 2010-2014 Transportation Improvement Program. Mr. Knudson seconded the motion. The motion passed unanimously.

D. Planning Department Update

Mr. Tomasik provided an update on CAAG's Planning Department. He briefed the Committee on the 2010 Census Workshops and upcoming deadlines for the Planning Department. Questions and discussion followed. This item was for information only.

D. Workforce Investment Act Update

Ms. Melvin stated at this time the WIA Program is in the process of recruiting youth and worksites for the Summer Youth Program. She announced that the WIA Office in Casa Grande has moved to a new location and she invited the Committee to attend the open house on May 19, 2009. This item was for information only.

E. Transportation Planning Update

Ms. Brown stated that Mr. Leister was attending the State Transportation Board Meeting and his update was in the packet. This item was for information only.

F. Community Development Update

Mr. Armenta updated the Committee on April Fair Housing Month. He stated that the Communities are required to pass a Resolution by the end of the month declaring April Fair Housing Month in order to receive funding. Mr. Armenta reported that CAAG would be receiving \$31,180 through stimulus money to update the 208 Plan. This item was for information only.

G. Review, Discussion and Decision of CAAG Providing a Separate Account for Depositing funds for Arizona's Solar Bullet Project Relating to Study

Item IX-G tabled until June Meeting. Management Committee requested presentation from Mr. Gaither.

RETURN TO MANAGEMENT COMMITTEE AGENDA

X. UPDATES

Members in attendance provided updates for their communities

XI. CALL TO THE PUBLIC

No one answered the Call to the Public.

XII. ADJOURNMENT

Mr. Gonzalez made a motion to adjourn the meeting. Ms. Kerlock seconded the motion. The motion passed unanimously. Chair Galbraith adjourned the meeting at 11:26 p.m.

Approved on _____