

**MINUTES OF THE
CENTRAL ARIZONA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE**

**September 14, 2010
Central Arizona Association of Governments
1075 S. Idaho Road, Apache Junction Arizona 85119**

MEMBERS IN ATTENDANCE

*Yanet Ochoa – Apache Junction
*Dianne Kresich – ADOT
Alton Bruce – Coolidge
Mark Thompson – Florence
Dave Williams – Queen Creek
*Rachelle Sanchez – Mammoth
*Chris Collopy – Globe
*Belinda Cruz – Eloy
*Robert Gould – Gila County
*Star Valley
*Sue Laybourn – Coolidge

*Gary Eide – Kearny
*Miami
Ray Erlandsen – Payson
*Bob Lorena – Hayden
*Sylvia Kerlock – Winkelman
*Rodolfo Lopez – Maricopa
*Kevin Kish – Marana
*Steve Chesneck – Marana
Jerry Stabley – Pinal County
*Carl Metz – Casa Grande

** Member not in attendance*

OTHERS IN ATTENDANCE

Sheila DeSchaaf – Payson
Leila Demaree – Casa Grande
Sean DesPortes – Casa Grande
Rudy Esquivias – Apache Junction

Jack Tomasik – CAAG
Angela Gotto - CAAG
Travis Ashbaugh - CAAG
Randy Simms - CAAG

- I. **CALL TO ORDER**
The meeting was called to order by Chair, Jerry Stabley at 10:05 am
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL & INTRODUCTIONS**
Roll call was taken and a quorum was established.
- IV. **APPROVAL OF MINUTES**
Motion to approve by Alton Bruce, Seconded by Ray Erlandsen, motion carried.
- V. **NEW BUSINESS**

A. Special assessment work program

Mr. Tomasik discussed the work scope for this fiscal year being funded under two sources with one being of the special assessments.

Mr. Tomasik stated that under the contracts with each member agencies, CAAG will continue to monitor the State population estimates and projections, Census activities, Pinal County databases, some economic development database,

presentations and data requests from the member agencies and their consultants, committee staffing such as POPTAC and PCTPC, regional coordination, and grant writing.

Mr. Tomasik discussed the start up on economic development database in further detail. He stated that the databases would include demographic characteristics, workforce trends and characteristics, income trends, active employment centers for business parks and sites, housing trends, and tax rates by type.

Mr. Tomasik referred to PowerPoint presentation in comparing the Regional Planning GIS databases for Pinal County (funded by the assessments) and Gila County (being funded through STP funds). He stated that not all databases are in need for an update and is focused only on key database to keep them going due to the economic climate. Mr. Tomasik furthered the discussion by explain if a change in an MPA boundary exists it affects many pieces of other databases and would like to capture all the changes at once, suggesting to update database changes sometime in February 2011.

A brief discussion among the members began on annexation possibilities and changes among their MPA boundaries supporting the database updates for February 2011.

Mr. Tomasik first proceeded to go down through the list of databases being updated for Pinal County. A brief discussion among the members began on general plan and amendment updates when Mr. Tomasik discussed this part of the databases being updated within Pinal County

Mr. Tomasik noted that the department has a technical document that has been finalized and can be emailed to all members.

Mr. Tomasik then discussed the meetings held with the Gila County member agencies for the creation of the Gila County databases through the use of the \$65,000 provided from the STP funds. He noted that Gila County will include build-out and existing land use in addition, compared to the updates for Pinal County, as part of the work scope and is not tied down time wise to the fiscal year.

B. HUD regional planning grant

Mr. Tomasik stated the joint HUD regional planning grant through the Joint Planning Advisory Council (CAAG, MAG, and PAG) took over two months to prepare. He discussed that the grant is a major regional planning project and the notice of the award will be by the end of October.

Mr. Tomasik stated this is a \$5 million grant with \$20 million in matching funds in real dollars and in-kind contributions. He discussed in further detail the breakout in funds of the \$5 million to where \$2 million would be used for Sun Corridor wide studies with each of the three COGs receiving \$1 million each.

Mr. Tomasik explained that the application is oriented toward sustainable development policies from a bottoms-up approach. He noted that an advantage we will have if the grant is granted is the development of a larger scale of real working relationships with partners throughout the Sun Corridor region.

Mr. Bruce asked for the breakout of the \$20 million matching funds. Mr. Tomasik answered that CAP is going to contribute \$10 million with the remaining match mostly coming from the Maricopa County portion of the study and that he would get in touch with MAG for the list of the remaining contributions.

Mr. Tomasik proceeded through the PowerPoint slides discussing the application stating that ours may be the only mega-metropolitan in the nation to submit. He discussed that it will be ran through JPAC, primarily for the administration portion, and each COG is responsible for their own county with a huge emphasis on community outreach consisting of 120 partners across the three counties.

Mr. Tomasik explained that MAG and PAG will consist of six workgroups based on the livability principles by HUD. He discussed that CAAG does not have the resources for all six work groups. CAAG instead will consist of only five workgroups (Housing, Environmental, Development Policies, Economic Development, and Transportation) outside of the Steering Work group.

Mr. Tomasik concluded the discussion with the many consultant studies that will be specifically included in Pinal County only and those within the Sun Corridor while giving a generalized timeline of the entire project.

NOTE: After the September 2010 POPTAC meeting, CAAG received notice that this grant was not awarded.

C. Other CAAG regional planning activity

Mr. Tomasik discussed the USDA grant application that was sent on June 28th which is a business plan for entrepreneurial development. He adds that the CAC business centers would be used as the foundation for the program that would lead up to Revolving Loan Funds (RLFs) for both counties towards business incubators. He explains that EDA requires a bank match and would be part of the recruiting.

NOTE: After the September 2010 POPTAC meeting, CAAG received notice that this grant was not awarded.

Mr. Tomasik mentioned the asset inventory project for CAREDF for the Pinal County Economic Development website.

Mr. Tomasik closed this portion of the agenda with the status of the Pinal County Regional Transportation Plan (RTP) stating that at this time it's still unclear who has the leadership for transportation planning in Pinal County. He stated that since CAAG will have a new Executive Director and Pinal County will have a new County Manager, the start of the RTP should be put on hold.

Mr. Tomasik asked for questions or comments

Discussion on the foreclosure database as part of the Pinal County portion of studies to be included in the HUD grant arose to address how accurately it could be done. Mr. Williams discussed that the Town of Queen Creek had done this and found ambiguity with the results.

D. Standing agenda & meeting schedule

Mr. Tomasik opened up with a question of what do we want this committee to be since the original intent to produce projections has been fulfilled and consider

quarterly meetings instead of bi-monthly. Chair Stabley agrees with a standing agenda setting and suggested holding meetings as needed or to hold workshops rather than formal meetings. Mr. Tomasik stated that a re-draft of the By-laws would be in order and would try to get them out by next meeting.

A suggestion to hold a standing agenda - open session of what's going on could be held every other meeting or at the end of each meeting.

There was discussion of holding meetings the first or second Tuesday of that particular meeting month would be best to not conflict with other meetings the towns and cities may have.

E. Nomination & election of chair & vice-chair

Mr. Stabley volunteered for Chair
Motion to approve by Mr. Bruce, Seconded by Ms. Demaree, motion carried.

Mr. Williams volunteered as Vice-Chair.
Motion to approve by Mr. Bruce, Seconded by Ms. Demaree, motion carried.

VI. DATE – TIME – LOCATION OF NEXT MEETING

The next CAAG POPTAC meeting is tentatively set for the second week of December with time and location to be determined later.

VII. CALL TO THE PUBLIC

No one answered the Call to the Public

VIII. ADJOURN

Motion to adjourn by Mr. Bruce, seconded by Mr. Thompson. Meeting adjourned at 11:40 a.m.